Maine Library Commission (MLC) Meeting
Monday, November 9, 2026
DRAFT Minutes

Welcome, call to order

Bryce Cundick welcomed everyone and called the meeting to order at 1:02 p.m.

Attendance

- **MLC Members:** Bryce Cundick, Wynter Giddings, Heidi Grimm, Joe Houston, Sarah Moore, Jane Ouderkirk, Krystie Wilfong
- **MLC Members Absent:** Andrea DeBiase, Judi Moreno, Heather Perkins, Ben Treat
- **Maine State Library (MSL) Staff:** Lori Stockman, Jenna Davis, Alison Maxell, James Jackson Sanborn (Executive Director, Maine InfoNet), Elaine Bissonnette (minutes)
- **Public Attendance**: 3 individuals

Public Comment

- None

Approval of the 9/14/26 Minutes

- Motion to accept as written by Heidi Grimm
- Seconded by Jane Ouderkirk
- Passed with unanimous consent

Consent Calendar (State Librarian and MSL Department Reports) (Questions from MLC Members)

- Heidi Grimm requested an update on the Otis elevator work and the public computers managed by OIT. Lori reported that progress has been made on both.

Old Business

- **Latest update on MSL Reopening** (Lori Stockman)
    - The tentative reopening date is mid-December. Lori noted that MSL is hoping to have a reopening event with Governor Mills in attendance for a ribbon-cutting ceremony, if her schedule allows.

New Business

- **Review of MSL Policies** (Lori Stockman)
    - Review/approve slate of new MLC Van & Database Subcommittee members [VOTE]
        - Motion to approve by Jane Ouderkirk
        - Seconded by Wynter Giddings
        - Passed with unanimous consent

    - Review revised MSL Computer Use/Internet Safety/Wireless Usage policy [VOTE]
        - Motion to accept policy as written by Heidi Grimm
        - Seconded by Jane Ouderkirk
        - Passed with unanimous consent

    - Review revised MSL Photocopy policy [VOTE]
        - Motion to approve by Jane Ouderkirk
        - Seconded by Wynter Giddings
        - Passed with unanimous consent

- Review revised MSL Bulletin Board policy [VOTE]
  - Motion to approve by Jane Ouderkirk
  - Seconded by Wynter Giddings
  - Passed with unanimous consent

- Review new MSL Notary Services policy [VOTE] (Jeffrey Knox is the MSL Notary)
  - Motion to approve by Jane Ouderkirk
  - Seconded by Joe Houston
  - Passed with unanimous consent

- Review new MSL ICE/Nonpublic Area policy [VOTE]
  - A spelling error in the policy was identified under **I. Definitions,** subsection B. **"Nonpublic area,"** and approved for correction before the final vote.
  - Motion to approve with spelling change by Jane Ouderkirk
  - Seconded by Wynter Giddings
  - Passed with unanimous consent

Updates

- **Maine InfoNet Update** (James Jackson Sanborn)
  - Jeremy Loyd has been hired to fill the joint MSL/MIN Librarian Specialized Services position to work with MIN staff in Orono. One of his responsibilities will be to help with the rollout of a new discovery layer for Minerva.
  - Van delivery invoices have been sent to libraries. Contact James if you haven't received one.
  - Public libraries were informed last week that the Maine eBook Task Force voted to migrate the Maine InfoNet Download Library from CloudLibrary to OverDrive, with the new platform scheduled to launch in February 2027. Existing checkouts, holds, and borrowing history will not transfer to the new platform. The committee is continuing to discuss how to allocate funding for annual licenses between Always Available content, One Copy One User (OCOU) titles, and Max titles. Lori shared that MSL is preparing a press release and FAQ about the migration, which are expected to be released to the public in December.

Other Business

- None

Adjourn

- Motion to adjourn by Wynter Giddings
- Seconded by Jane Ouderkirk
- Meeting adjourned at 1:35 p.m.

2027 Regular MLC Meeting Schedule (Mondays, 1-3 p.m.)

- January 11, 2027 (Zoom)
- March 8, 2027 (Zoom or in-person)
- May 10, 2027 (In-person)
- July 12, 2027 (In-person)
- September 13, 2027 (In-person)
- November 8, 2027 (Zoom)

*Please mark your calendars for a tentative MLC meeting on February 8, 2027 (ZOOM, 1-3 p.m.), to discuss the Proposed Rule and Public Comments.